

**A-State Assessment Committee (AAC)**  
**Meeting Minutes**  
**October 14, 2021**

Members Present: Wayne Wilkinson, Cherisse Jones-Branch, Christina Akbari, David Harding, Kimberley Davis, John Robertson, Robert Robinette, Melodie Philhours, Karen Yanowitz, Karen Wheeler, Kevin Hennings, Mary Elizabeth Spence, David Arnold, Addie Fleming

- I. April 2, 2021 meeting minutes – David Harding moved to approve. Kimberley Davis seconded. All approved.
- II. Welcome and Introductions – The members of the committee introduced themselves for the benefit of new members.
- III. 2021-2022 Goals and Oversight – Karen Wheeler provided an overview of the committees charge.
- IV. Leaving the Den 2020-2021 Update – Wayne Wilkinson discussed the move to yearly reporting for the leaving the Den survey and the plans to start a longitudinal analysis of the survey results. There was some discussion about the survey process, return rate and need to revise open response questions. Mary Elizabeth Spence offered to send the survey questions to the committee for review.
  - a. Alumni Survey 2020-2021 Update – Wayne Wilkinson discussed the transition from the HEDS Alumni survey to the in-house A-State Alumni survey. The committee discussed the response rates and plans to advertise the next deployment.
- V. Assessment Leader Questionnaire – Mary Elizabeth Spence updated the committee on the status of the Assessment Leader Questionnaire and the timeline for the survey deployment.
- VI. Graduate Needs Survey – Wayne Wilkinson discussed the purpose of the graduate need survey and the progress made so far.

Next Meeting: November 11, 2021 @ 4:00 pm

**Important Dates**

- Assessment Leadership Questionnaire – November 1, 2021 (closes 11/19/21)